## **Electronic Application for Master in Global Urban Health**

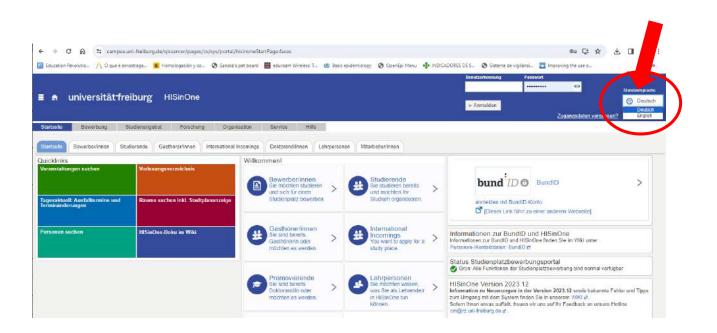
### **University of Freiburg**

Applications for the MSc in Global Urban Health are done through the HISinOne website (university campus management system) on this link: <u>https://campus.uni-freiburg.de</u>

First step is the Registration (when you will create a login) and second step is the actual application to the programme.

Please follow the steps below to ensure a successful application.

**IMPORTANT!** Before you begin, make sure you choose "English" as the default language of the portal in order to proceed. There is a button on the upper right-hand corner:



# **Step 1: REGISTRATION**

Campus Management - HISinOne Abert-Ladwige-Universität Treiburg		User name Password > Login Lost login dala?
Home Application Studies offered Organisation Help		
Startuge Applicants Students CuestAustors International Incomings Doctoral Candidates L	ecturers Employees	
Information for applicants	Quicklinks	
Dear applicant,	Registration	Show university course catalog
after registration (under, QUIC/KLINKS, Registration") the following groups of applicants may use this application portal of the University of Freiburg to apply during the application periods it :	Replaintion for astine application	: Sitere university course setsing
<ul> <li>All applicants for undergraduate degree organis if (Bachelor, State Examination) for the 1st and higher semeators (exceptions see below)</li> <li>All applicants for Master programs if (M.A., M.Sc., M.Ed., LL.M.) for the 1st semeaster All applicants for degrees in the Dialogonianitates Servicevariahmen (DoSV) if after first registering at Hochschuldstrid. DoSV on occurs for explositionis to the tits exemeter. At the moment, the following</li> </ul>	Search for courses	Student Portal
degrees are participating in DoSV at the University of Freiburg:	Courses Institution-wide:	
Betriebswirtschaftslehre (Public and Non-Profit Management), Bachelor of Science     Biologia, Bachelor of Science     Geographia, Bachelor of Science	Help	
Geographie, Bachelor or Science     Pharmazeuliaco Wissenschaften, Bachelor of Science     Psychologo, Bachelor of Science     Rechtswissenschaft, Staatsexamen	HSSInOwa Manual fer Applicanta	
<ul> <li>Sportwissenschaft - Bewegung und Gesundheit, Bachelor of Science</li> <li>Applicants for the lottery procedure in study programs with restrictive admission (winter semester: from September 1 through 30 Jaummer semester: from Match 1 through 31)</li> </ul>	Contact	ion process for Bachelor's Programs and State Examination:
Applications for a higher semester in these programs, as for all other undergraduate programs, are possible in the summer- and wintersemester via this portal.		hu 09:00 - 16:30, Fr 9:00 - 12:00
f the end of the application period (cul-off deadline) fails on a Sunday, public holiday or Saturday, the deadline	For all questions regarding the application Academic Advising (for contact details s	ion process for Master's Programs: Please contact the Departmental see list of master degree programs (#)
ands at the end of the corresponding day and is not extended until the end of the next following working day.	Vieneral Local and Local Market Sectors and Local Sectors of the	

- 1. Start the self-registration process on (Click on "Application").
- 2. Read the information carefully then click on "*OK*", if you are eligible for registration.

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		students, students regi	ple automatically receive an applic stered at the Albert-Ludwigs-Unive er self-registration. <b>Important: if y</b>	rsität who are not enrolled, forme	r students of the Albert-Ludwigs-	Universität. The application accou	
		Please do not try to r	egister more than once! Multiple	e registrations lead to errors.			
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	ок	Cancel					

You don't have to fill out any information on the first box "Data transfer from hochschulstart.de".
 Enter your data under "Personal details" on the second box, and when you are done, click on "Register". The fields marked with \* are mandatory. For some fields you can get additional

Registration			
I Please note the data privacy policy	y regarding the registration.		Information
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hochschulstart.de (as listed at the inf enter your access data here. Then you	r personal and contact data will be transfe	hulstart.de ⊉. If you <del>have</del> already registered, rred.	Important: Please remember your user identification and your self-elected password, that you received in your welcome email
Please note the data privacy policy	y regarding the transfer of data from beens	chulstart.de.	after registration! You will need them later on
Applicant ID (BID)			for your log in to the portal.
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	→ Import data from hochschulstart.de		You are alredy possessing an UniAccount or
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Personal details		]	Please do not use the self-registration if you are already
* Surname * First name			registered or you already have an UniAccount ₫. In that case, login at the top right-hand corner of this page using
* Gender	<u>└</u>		your existing applicationaccount or your UniAccount username and password. Multiple registrations lead to errors.
* Date of birth (DD.MM.YYYY or MM/DD/YYYY)	mm/dd/yyyy		You can login on the top right side of this page using your username (which you
* Place of birth			received via welcome-e-mail) and your self- elected password.
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Security question	Please type in the second, third and fifth letter of 'SUFFICES'.	2	
* Response to the security question		0	
* I have read and accept the data privacy policy mentioned above			
	Register		

information by pressing the info-button 🔍.

4. After a successful self-registration, you will receive an e-mail. You can click on the link in the mail,

or you can enter the activation code manually.

E an Campus Management - HISinOne Albert-Ladwige-Universität Freiburg	User name Lost login data?	Password	⊨ Login	🗯 English
Home Application Studies offered Organisation Help				
Registration				
Thank you for registening! We have sent you an e-mail containing detailed instructions on how to activate your user account. Please follow the instructions carefully. The e-mail also contains your username, which you will need to be able to login once your account has been activated. If you are doctoral candidate you can ignore this email Enter the activated by the activated of the activated by the instructions carefully.				
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5. Now you have successfully created your application account! You can then sign in with your *Username* (received by email) and the password you created during the registration process. The username will come by email (username is NOT your email).

Application ou are here: Home  Application  E	Studies offered Mail Ventication	Organisation	Help	
-Mail Verification				
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Please sign in with the useman	te (not with your e-mail ad User name Password ► Login	dress) you received by e-mail and	your password.	Welcome You have completed the first step on the way to completing your application. We have now created a user identification for you. You can now use this user identification to log in and complete the other steps of the online application process. After you have submitted your application, you can use your user identification at an time to check the current status of your application here on the application portal. Thank you for your interest in our university.

## **Step 2: ONLINE APPLICATION**

1. Click on "*Start Application*".

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 Choose "Winter Semester 2025/26" (Make sure you choose this option and NOT Summer Semester!)

	niversität freiburg	S
Ap	plication	
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1	Please select your preferred application semester At the moment it is possible to apply for different semesters. Please select the semester in which you wish to begin your studies. At any time, the preferred semester to begin your studies can be changed in the Online-Application. For further information on the semester terms see here a You will find the general application deadlines here a or for Master degree programs here a	i.
	ter semester 2024/25 ~	

#### 3. Click on "Add an application".

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- 4. Select the desired <u>Degree</u> program: choose "Master of Science"
- 5. For the other fields:
  - Major/Minor: Major (automatically filled out)
  - Field of Study: choose "Global Urban Health"
  - <u>Form of Studies</u>: Advanced Training (automatically filled out)
  - <u>Course of study</u>: Master of Science... (automatically filled out)
  - <u>Which study semester do you wish to begin your studies in</u>: 1. subject related semester (automatically filled out)
  - <u>Type of Admission</u>: With special prerequisites for admission (automatically filled out)

here prospective students, Weicheme to the subjectation portal of the Albert's Ludwigs-University of Finiburg. You have successfully registered and logged in with your applicant ID. On his page, you can now select your desided degree regerm and starty your application. The application with the paperlass. A part of the application process, you will be required to splace to the application to the application with your application of the application will be paperlass. A part of the application process, you will be required to splace to the advectory exclusion posts. At the end of this process, you can subhit your application interferences by the the University of Finiships of advectory process. You will be required to subhits of advectory the advectory models and the splace advectory and advectory of the advectory models and the splace advectory and a proof the one to advectory and advectory advectory the theory of required.	Please note: Your application will only be processed if the application form along with the required documents has been submitted online by the application deadline. This is the data which your application must be finally submitted, not the data you standard an application proc
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ore you start your application, you can inform yourself about the degree programs and the application modalities on the website of the University of Freiburg at www.studium.uni-traiburg.do df. You will also find most important information on how to apply in the following leaflets.	
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four desired degree program	examination programs, please contact the International Admission and Services (IAS) International@service.uni-helburg.de.pt in https://www.shuduru.uni-helburg.de/en/counseling/las?cet_language-en.pt
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- 6. Enter information about your previous university studies/degrees
  - <u>Study course:</u> name of your degree (subject)
  - <u>University or college</u>: name of your university or college
  - <u>Studies from/to:</u> date of entry and graduation
  - <u>Please select degree:</u> select type of your degree

#### and click on "next"

Online application				
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• V.L C. P C.	* University or college			Help & Contact
Values Studies Intel 1	* Studies from			Please note: Your application will only be processed if the application form along with the required documents has been submitted owner by the application deadline. This is the date by
	° to	12/2021		which your application must be finally submitted, not the date you started an application process. You can find the deadlines at https://www.stadium.uni-firehung defen/date=deadlines- events/daadlines/not_languageon/@ or of the websites of the department @ for master's
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				For questions about the application process for master's degree programs, please refer to the websites of the respective departments of .
				Technical Support. You can find additional information and FAQ's in our White In case of technical problems, you can contact us at Student Management Services @
				Information on optime application

- 7. Current state of your university degree (enter more details and upload your transcripts)
  - <u>Current state of university degree:</u> choose the current status of your degree
  - Name of the degree & subjects: name of the degree from your diploma
  - (Expected) date of completion: date on which the degree was awarded (if not complete: expected date of completion)
  - <u>Name of university:</u> name of your university or college
  - <u>Country:</u> country of the university
  - <u>Grade according to German grading system</u>: If you know your final grade according to the German system, include it here. If not, write "0"
  - <u>Grade in international grading system</u>: your final degree grade
  - <u>Grading scale</u>: Explain your degree scale. Write the highest possible mark and the minimum pass mark, the highest mark should come first.
    - Example: 10-5 (10 is the highest mark, 5 is the minimum pass mark)
  - Existing matriculation number at Uni Freiburg: leave BLANK

Yes are term inore + Studen official + Onthe application			
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			If you have questions regarding the application procedures for bachesic programs, teaching degree, state exams, megister in theology, or acclastics/scal examination programs, please contact infonction No. 449 (701 201 2424).
If you have been matriculated at Oni Protong in the gest of	ness enter your matriculation number:		Man. to Thurs, 9 e.m. 4:30 p.m. Fit Bars, - 12 noon, or academic advising at studiesbeening@nervice uni-fieldury de gr
Existing matriculation number at Uni Fraiburg			If you are an international applicant and you have questions regarding the application procedures

8. Upload the following documents: Transcript of records + Translation (if not in English) and click on "*next*"

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termine and the second s			If you are an international applicant and you have questions regarding the application proce for bachelor programs, leaching degrae, state examp, magister in theology, or accelealasteral
			examination programs, please contact the International Admission and Services (IAS) international/ployate uni-heiburg do at
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Translation of transcript of records. If required	Upload file (click here or drop in here, max 1 lis or files)	0	Technical Support You can find additional information and FAQ's in our Will pr

Upload your Diploma + Translation (if not in English)
 Please upload your original Diploma Certificate. If it is not in English, upload the translation of the diploma in the second field.

#### Click "next"

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10. Upload your APS document (students from China, India and Vietnam additionally need an APS (Akademische Prüfstelle) certificate from the German Embassies in the respective countries.) If you wish to submit the APS certificate later, please upload a document with the following statement: "I will submit the APS certificate upon enrolment."

APS
Please upload your APS document here. If the certificate will be submitted later, please upload the following statement: "I will submit the APS certificate upon enrollment."
* APS Choose file (click here or drop in here, max 1 file or files)
Back → Next

#### 11. Please upload English Proficiency (minimum B2)

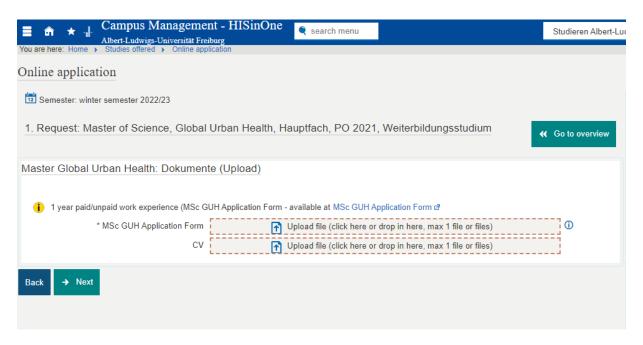
Minimum requirement for entering the Master GUH program is a B2 level of English. You must provide a proof\* of your English level here. Enter the level of proficiency and type of your exam. Upload the certificate at the bottom and click "*next*"

\*Accepted certificates: Cambridge FCE, (CAE (C1) and CPE (C2), IELTS (5.5-6.5 points), IELTS Indicator Test, PTE Academic (59-75 points), TOEFL (72-94 points "Internet" / at least 567 points "paper"), TOEFL Home Edition, OOPT (60-79 points), telc B2-C1 University, TOEIC (at least 785 points "listening / reading", 160 points "speaking" and 150 points "writing"), Completion of an English-language undergraduate course (official confirmation from the examination office or "medium of instruction: English" in the diploma supplement), if your countries' official language is English, English as a mother tongue.

For exceptions and more information regarding language certificates recognised by the University of Freiburg, please refer to https://www.studium.uni-freiburg.de/en/student-services/language-certificates/language-certificates

iline application		
Semester winter semester 2022/23		
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12. Upload the MSc GUH Application form (link for download <u>here</u>) and your CV (Europass format) and click "*next*"



## **Step 3: CONFIRMATION OF YOUR DATA**

- 1. Download the document "Confirmation of the applicant (PDF)"
- 2. Print, fill it out (example below\*) and sign it

1.

3. Upload the signed document at the designated space.



\*Data confirmation form:

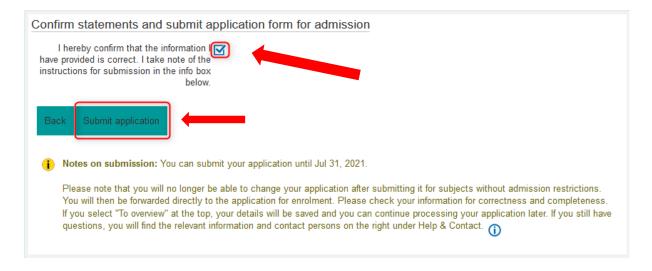
Albert-Ladwigt-Universitat Freiburg	
	N
Bestätigung der/des Bewerberin/Bewerbers	
Confirmation of the applicant	
Ich versichere, dass ich die Angaben in diesem Antrag vollständig und wahrheitsgemäß gemacht sowie d	lie
Bewerbung um einen Platz im Studiengang*	_
eigenständig durchgeführt habe. Mir ist bekannt, dass fahrlässig oder vorsätzlich falsche Angaben ordnung	s-
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2.	
I hereby declare that all of the information I have provided is complete and correct and that I completed the	
entire application for a place in the degree program* MSc Global Urban Health by	
myself.	
I am aware that missing or incomplete information, whether deliberate or the result of negligence, may exclude	e
me from the admissions procedure or – if it is not noticed until after I matriculate – may lead to revocation of m	ıy
admission.	
Place, date Signature	
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If you apply for a degree program without special prerequisites for admission (free admissions), please state here the title of yo	our
degree without the name of your subject (e.g. Bachelor of Science, Bachelor of Arts, Polyvalent Bachelor's Degree etc.).	

## **Step 4: SUBMITTING THE APPLICATION**

You have now entered all necessary information for your application. Please review your data before submitting it to make sure you didn't make any mistakes.

#### Scroll down to the bottom of the page, check the box and click on "submit".

■	🍳 search menu		Studieren Albert-Lu
You are here: Home > Studies offered > Online application Online application Semester: winter semester 2022/23			
Your application form for admission - Application			✓ Go to overview
Thank you. You have now entered all necessary information for you sure you didn't make any mistakes. After that you have to scroll do			
i Notes on submission: You can submit your application until Sep 1	15, 2022.		
Please note that you will no longer be able to change your application af directly to the application for enrolment. Please check your information for be saved and you can continue processing your application later. If you sunder Help & Contact.	or correctness and comp	leteness. If you select "To overview" at the top	, your details will
Application		Application status:	In preparation
Master of Science (M. Sc.), Global Urban Health, Hauptfach, PO 20, subject related semester	21, Weiterbildungsstudi	um, 1. With special prerequisites for admission	Status: In preparation



# After you successfully submitted your application, you will receive a confirmation e-mail.