

Application Form for Certificate of Advanced Studies (CAS)

Please complete this form and send it together with the required documents as described below and read the terms and conditions on page 2.

1. I would like to apply for the following study course:

☐ **Research Concepts and Methods (Core Module)**

- 12 weeks: September – December
- Tuition fees: 5.000€

☐ **Advanced Module:**

☐ Communicable Diseases and Quality Assured Programmes

- 5 weeks: January - February
- Tuition fees: 2.500€

☐ Environmental Management and Control of Non-Communicable Diseases in Urban areas

- 5 weeks: February - March
- Tuition fees: 2.500€

☐ Migration, Violence and Mental Health among Urban poor

- 5 weeks: March - April
- Tuition fees: 2.500€

2. Personal details

Surname (Last name), First name as written in your passport			
Nationality		Date of Birth (DD/MM/YYYY)	
Place of Birth		E-Mail	
Street, House number			
Postal Code/ZIP Code, City			
Country			

3. The invoice of the tuition fees should be sent to

- ☐ My private address ☐ Other (please specify below)

Name of Institution	
Address	

4. How did you learn about this course?

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Before applying, please read the terms and conditions of the course(s) on the next page.

Please enclose the following documents:

1. Copy of your degree Diploma
2. Current CV
3. Motivation letter (max half page) on why you want to join this course

I hereby confirm my binding registration for the above selected "Certificate of Advanced Studies" course at University of Freiburg. I have read and hereby agree to the Terms and Conditions (page 2) for participating in this course.

Date

Signature

Terms and Conditions

Prerequisites

The short course is open to professionals in health, social sciences including economics, urban planning and others, holding a higher academic degree (minimum of 3 years) or trained professionals with at least one year of professional experience. The medium of instruction is English. Proficiency in the English language is required. Students for whom English is not a first language should hold a level of English equivalent to TOEFL 567 paper / 213 computer / 72 - 94 online, IELTS (5+), DAAD (a, b or c in all categories) or GER-Level B2 or more. Exemption from this requirement may be granted to those who completed higher education in the English language (written proof required with application).

A tuition fee of 5.000€ is charged for the 12 weeks course (Core Module) and a tuition fee of 2.500€ is charged for a 5 weeks course (for each Advanced Module).

Process of admission

The course is limited to 20 participants. Applications complying with the admission criteria will be accepted without a deadline. Hence the admission process follows a "first-come first-served" process. Completed and signed Application Form is required and can be send by email (signed and scanned copy to mscguh@zmg.uni-freiburg.de) After completion of the registration participants will receive a notification letter and an invoice for the tuition fees.

Withdrawing from application

Withdrawing from application has to be written. Refund requests in form of a postmarked letter (or dated email) prior to 12 calendar days before the start of the course will receive a 50% refund. Non-payment of the received invoice is NOT recognized as a cancellation. All cancellations and requests for refunds MUST be submitted written by the deadlines listed within this policy.

Certificates

Upon completion of the course, participants will receive a "University Certificate" with 16 ECTS for Research Concepts and Methods Module, 10 ECTS for Advanced Modules.

Disclaimer

The University, his members or auxiliary persons are not liable for damages that are caused to the participants belonging and objects, unless the damage was caused deliberately or through gross negligence. This does not apply to in this regard caused personal injury. Liability for consequential damage will not be assumed. Legal requirements apply.

Liability/insurance

There is no liability insurance coverage for persons participating in the training program offered by the University of Freiburg. The University of Freiburg as well as its employees, members, associates and servants shall therefore not be liable for damages resulting from the participation in the training program or on the way to/during travel related to the training program. Claims that cannot be excluded in accordance to mandatory law, especially damages caused deliberately or through gross negligence by the University or damages to the body, life or physical condition or health, remain unaffected. It is recalled that there may be no statutory accident insurance coverage during the participation in the training program of the University of Freiburg.

Copyright law

Work documents distributed in the context of training events are protected by copyright and may not - even in extracts - be copied without the written permission of the author/holder of copyright.

Data protection/Right on information

The data transmitted to the University of Freiburg is only stored for contract processing purposes and is not intended for disclosure to third parties, with the exception of the lecturers of the relevant CAS.

On request you have the right to receive information about all personal data stored about you by the University of Freiburg. In case of inaccurately stored data rectification can be requested (right on access and rectification). A request for information or corrections should be directed in writing to Centre for Medicine and Society at Bismarckallee 22 (3rd Floor), 79098 Freiburg.

Invalid clauses

In the case of invalidity of individual clauses, the other clauses shall remain valid.

Applicable law

German law shall exclusively be applicable.